

Toronto Community Housing Corporation

**BUILDING INVESTMENT, FINANCE AND AUDIT COMMITTEE**

**PUBLIC SESSION**

**9:00 a.m. – 10:50 a.m.**



**Date:** November 2, 2023

**Location:** Webex / Committee Room 1, City Hall, 100 Queen Street West

<b>Time</b>	<b>Description</b>	<b>Action</b>		<b>Presenter</b>
Public Agenda				
<b>9:00</b>	<b>1.</b> Chair's Remarks	Information	Verbal Report <i>5 minutes</i>	Chair
	<b>2.</b> Approval of Public Meeting Agenda	Approval	Agenda	Chair
	<b>3.</b> Chair's Poll re: Conflict of Interest	Declaration	Agenda and Conflict of Interest Policy	Chair
	<b>4.</b> Confirmation of the Public Meeting Minutes of September 8, 2023	Approval	Minutes <i>5 minutes</i>	Chair
	<b>5.</b> Business Arising from the Public Meeting Minutes and Action Items Update	Information	Action Item List <i>5 minutes</i>	Chair
	<b>6.</b> Alexandra Park (130 Augusta Avenue, Site 2) City of Toronto Contribution Agreement	BIFAC & Board Approval	BIFAC:2023 -132 <i>5 minutes</i>	Acting Chief Development Officer
	<b>7. Finance Reports</b>			
	a) January 2024 Mortgage Renewal	BIFAC & Board Approval	BIFAC:2023 -115 <i>5 minutes</i>	Chief Financial Officer & Treasurer
	b) Strategic Procurement Update: Co-Operative Purchasing	Information	BIFAC:2023 -113 <i>15 minutes</i>	Chief Financial Officer & Treasurer

Time	Description	Action		Presenter
				and General Counsel & Corporate Secretary
	<b>8.</b> Contract Award: Employee Benefits Carrier Services Program	BIFAC & Board Approval	BIFAC:2023 -130 <i>5 minutes</i>	Chief People & Culture Officer
	<b>9. Facilities Management Reports</b>			
	a) Vendor Award: Window and Façade Reconstruction at 33 Coatsworth Crescent	BIFAC & Board Approval	BIFAC:2023 -116 <i>5 minutes</i>	Vice President, Facilities Management
	b) Vendor Award: Comprehensive Deep Energy Retrofit at 575 Danforth Road	BIFAC & Board Approval	BIFAC:2023 -117 <i>5 minutes</i>	Vice President, Facilities Management
	c) Vendor Award: Preventive Maintenance/Demand Services for Fire/Alarm Suppression Systems and Fire Hydrant Testing, Inspection and Maintenance Services – East Region (Group 1)	BIFAC & Board Approval	BIFAC:2023 -119 <i>5 minutes</i>	Vice President, Facilities Management
	d) Vendor Award: Preventive Maintenance/Demand Services for Fire/Alarm Suppression Systems and Fire Hydrant Testing, Inspection and Maintenance Services – West Region (Group 3)	BIFAC & Board Approval	BIFAC:2023 -133 <i>5 minutes</i>	Vice President, Facilities Management
	e) Vendor Award: Preventive Maintenance/Demand Services for Fire/Alarm	BIFAC & Board Approval	BIFAC:2023 -127 <i>5 minutes</i>	Vice President, Facilities Management

Time	Description	Action		Presenter
	Suppression Systems and Fire Hydrant Testing, Inspection and Maintenance Services – Seniors West Region (Group 5)			
f)	Vendor Award: Preventive Maintenance for Fire/Alarm Suppression Systems and Fire Hydrant Testing, Inspection and Maintenance Services (Group 2)	BIFAC & Board Approval	BIFAC:2023-128 <i>5 minutes</i>	Vice President, Facilities Management
g)	Vendor Award: Preventive Maintenance/Demand Services for Fire/Alarm Suppression Systems and Fire Hydrant Testing, Inspection and Maintenance Services – Seniors East Region (Group 4)	Approval	BIFAC:2023-126 <i>5 minutes</i>	Vice President, Facilities Management
h)	Vendor Award: Demand Maintenance Services for Fire/Alarm Suppression Systems and Fire Hydrant Test, Inspection and Maintenance Services (Group 2)	Approval	BIFAC:2023-129 <i>5 minutes</i>	Vice President, Facilities Management
i)	Change Order: Additional Design and Contract Administration Services for Envelope and Mechanical Work at 5005 Dundas Street West	Approval	BIFAC:2023-118 <i>5 minutes</i>	Vice President, Facilities Management

<b>Time</b>	<b>Description</b>	<b>Action</b>		<b>Presenter</b>
	j) Direct Award: Electrical Safety Authority’s Continuous Safety Services Program (2024-2028)	Approval	BIFAC:2023 -131 <i>5 minutes</i>	Vice President, Facilities Management
	<b>10.</b> Q3 2023 Delegated Real Estate Property Transactions	Information	BIFAC:2023 -120 <i>5 minutes</i>	General Counsel & Corporate Secretary
	<b>11.</b> Q3 2023 Procurement Award Committee (“PAC”) Awards and Revenue Contracts	Information	BIFAC:2023 -121 <i>5 minutes</i>	General Counsel & Corporate Secretary
	<b>12.</b> Internal Audit Update: Q3 2023	Information	BIFAC:2023 -122 <i>5 minutes</i>	Director, Internal Audit

**TERMINATION**