



Open Meeting Requirements

Item 4

January 31, 2022

Governance, Communications and Human Resources Committee

Report: GCHRC:2022-05

To: Governance, Communications and Human Resources Committee (“GCHRC”)

From: General Counsel & Corporate Secretary

Date: January 10, 2022

PURPOSE:

The purpose of this report is to provide the Governance, Communications and Human Resources Committee (“GCHRC”) with an update regarding the to review TCHC’s approach to Board and Committee meetings with the City Clerk’s Office to identify any areas for improvement, and report back to the GCHRC with their feedback. Particular areas of focus to include meeting agendas and whether TCHC is meeting all open meeting requirements.

RECOMMENDATION:

It is recommended that GCHRC receive the information in this report for its information.

REASON FOR RECOMMENDATION:

At its meeting of May 25, 2021, the Committee directed General Council to engage the City Clerk’s Office in a review to identify areas for improvement in relation to TCHC’s approach to Board and Committee meetings and report back to GCHRC with their feedback. Pursuant to that direction the City Clerk was contacted in August of 2021. Discussion with the City Clerk’s Office will continue in that regard.

In September of 2021, Council directed the Board, through its Shareholder Direction, to pass a by-law that included procedures governing the calling, place and proceedings of meetings of the Board and its committees and to seek approval from Council for the by-law.

Such a by-law must comply with the City's Open meeting Requirements. At its meeting of September 10, 2021, the Committee considered proposed Rules of Procedure. At that time, the Committee directed staff to consult former deputants regarding changes that are proposed to the Board's deputation procedure. TCHC management have now reached out to deputants and, as of the date of this report, focus group discussions are being scheduled with deputants in order to report, to the Board, the comments received in this regard.

TCHC management will continue to seek to engage staff from the City Clerk's Office in developing new TCHC's Rules of Procedure in order to ensure that those rules that are proposed satisfy TCHC's Open Meeting Requirements. At the same time, TCHC management will continue to engage the City Clerk's Office in order to ensure that, pending the City's approval of new Rules of Procedure, any concerns regarding compliance with Open Meeting requirements and the efficiency of Board and Committee meetings are identified, along with potential solutions to those concerns.

SIGNATURE:

"Darragh Meagher"

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